

**FOREST LAKE BOARD OF DIRECTORS MEETING MINUTES SYNOPSIS  
MARCH 9, 2013**

**DIRECTORS REPORTS**

**SECURITY REPORT (December 2012, January & February 2013)**

A total of 3,675 vacant home inspections were completed during the last three months.  
A total of 5,337 miles were driven patrolling our neighborhoods and doing home inspections.  
There were a total of 20 assists performed by security for our residents.  
Six of these assists were emergency runs for residents needing MMR treatment.  
The winter months are normally quiet and peaceful therefore no complaints were received.

**CAMPGROUND**

Camping fees remain the same this year. The renovation of the men's bathroom will be complete with new tile in the showers, new sinks, and countertops for the 2013 season. The women's bath house also has new counter tops. Note: Subsequent to the March BOD Meeting, and as a result of budgeting for the next fiscal year, the Board decided to increase the camping rates for 2013 by a small amount (Refer to the Spring 2013 FLIP for new camping rates.)

**Camping Cabins:**

The DNR rep, Doug Morris has been contacted about the camping cabins. He looked over the site and suggested # 6 & 7 and an email is all he needs to OK the project.

**BOAT DOCKS**

We are 70-80% finished with the dam and Highland docks. The DNR Rep, Doug Morris came up, took pictures and was impressed with our Maintenance Department's work. He also approved the extension of our dock permit to the year 2018 for any additional renovations.

The office has had calls already on dues, boat fees and dock questions due to the early mailing of the dues and contracts. The interest is high and everyone is looking forward to the start of boating season. Our "Move or Dock List" is the list you need to sign up on if you are interested in a dock. This information is on our website: [www.forestlakemi.org](http://www.forestlakemi.org)

**BUILDING PERMITS**

New construction was very limited last year with a total of eight building permits issued including one new home. One building permit for a garage has been issued so far this year.

**DAM SAFETY**

The old dam load limit signs have been removed and new signs were installed at the three entrances to Forest Lake, at road intersections near the dam and also at the dam structure. Replacement stop logs of aluminum construction were investigated and determined to be cost prohibitive. The existing wood stop logs will be

inspected and refurbished as required this spring. Stop logs will be installed as soon as possible after the last ice is gone.

#### **PERSONNEL**

Leslie Barkman has resigned his housekeeping position.

#### **OFFICE**

The Office mailed out Dues Notices, Dock Rental and Campground Rental forms in February. If you have not received yours, please contact the Office.

If you have moved in the past year or changed your phone number please contact the Office with the correct information.

#### **MERCHANDISE**

The Merchandise Committee will be meeting in early April to place an order for Spring and Summer items. If you have any suggestions for new items or to revisit old ones, please contact me. A new eighteen-month calendar is being planned...if you have pictures of scenery or activities at Forest Lake that would look nice in the calendar; please submit them to the Office with Attention: Cathy Brown-Kuba on the envelope by April 1<sup>st</sup>.

#### **INSURANCE**

All bills are paid and up to date.

#### **LEGAL**

In the past 3 months we've had 3 property owners pay their late dues. At present there are approximately 68 property owners that owe more than 1 year.

There was a motion made and passed to approve the revision to Article II, Sec 5-3 and the addition of Sec 5-8 and Sec 5-9 to the Forest Lake By-Laws.

#### **LIENS AND FORECLOSURES**

Since December we've received 2 invoices from our attorneys Kerr, Russell & Weber for work completed through December 31, 2012 on the Collection of Unpaid Assessment and Taxes. These invoices were approved for payment during the business portion of today's meeting.

#### **WATER PATROL**

Water patrol Schedule is in the office so please stop in and sign up. We have a meeting scheduled for April 13, 2013 at 9:00 am in the club house. The responsibility of water patrol is ours as Forest Lake property owners. We must maintain control over who uses our waters.

#### **FISH STOCKING**

We will be placing our order for fish the first week of April. The types of fish available in the spring are hi-bred bluegill and jumbo perch. The quantity and cost will play a major factor in what we purchase.

## **ACTIVITY REPORT**

### Events Since Last Meeting

- December Dinner Club was complete with Christmas skit, Santa, Elves, and Carols. 19 Christmas Stockings were decorated and donated to Medilodge.
- The Christmas Morning Breakfast had 65 hungry attendees.
- The Clubhouse was filled with people enjoying some end of year socializing along with the warmth of the Bonfire on the Beach on New Year's Eve. If you'd like to host this event this year, please contact me.
- The poker run was well attended by many who tried their luck at gathering the winning hand for cash prizes. Don't forget, if you were a lucky winner, you get to make a pot of Chili for next year.
- Super Bowl Sunday – Many came to watch the game at the clubhouse on the big screen with friends and neighbors.
- Give a hand to Kevin Kaczmarek and Phil Shock the next time you see them for volunteering to keep the Ice Fishing event alive after Ron Morgan moved. They had a great turnout.

### Coming Events

2013 Generic Activity Calendar IS available at the office

Monday with be Kut the Scrap's new day to meet. To Be Announced.

Thanks to Trudy & Alyce, for all of their hard work running the Dinner Club these past years. We welcome Dennis & Gerri Paulson as our new Dinner Club Chairpersons. If you'd like to volunteer your help for any of the dinners, please give them a call. March 20<sup>th</sup> is Corned Beef & Cabbage dinner cooked by Bob Hanson and his crew.

A Photographer is needed for events: It would be appreciated if anyone taking pics at any events share them. They can be used on the bulletin board and in the FLIP. Thanks to everyone that has provided pictures.

Please watch the FLIC, Bulletin Board and Emails for updates regarding all events. Events are subject to change and cancellation. If you want to be notified of events and or changes, please make sure I have your email address.

## **MAINTENANCE**

Besides performing the day to day buildings and ground maintenance and keeping up with the snow and ice removal the Maintenance Department has been busy with the following projects:

- We have continued the work in section "A" of our rental docks.
- The renovation of the campground bathhouse continues.
- The electrical update project on the pump house has been completed.
- The repair and maintenance of our numerous picnic tables is an on-going job. So far this winter we have been able to repair about 22 of them.
- Some of our vehicles have received repairs. The 1992 pickup had a major break down. The frame broke completely through at points we have welded several times. This caused further damage to the front suspension. Due to the extent of the damage we feel that it is no longer cost effective to repair this vehicle. On the Mercury SUV Security vehicle, we replaced the alternator, sparkplugs and plug wires. The 1998 GMC pickup had to have the transmission repaired.
- The inside stone work on the fireplace in the clubhouse has been cleaned and sealed. We also made some changes to the placement of the gas log and adjustments to the flue.

## **REFUSE**

At the present time the effect of Moffatt Township charging for trash drop off doesn't seem to be affecting Forest Lake's trash quantity. We will continue to monitor this as spring is just around the corner and more people use the dump site.

## **STORAGE**

At the present time all items are accounted for and stickered. As of April 1st all items in the storage area will need the new Yearly stickers. Stickers will be available at the office for \$3.00 each.

## **LAKE ECOLOGY**

Permits for erosion control need to be in place for work to continue. The original permits may still be in force since the job has never been totally completed. The DNR will be contacted if new permits are required.

## **OLD BUSINESS**

The maintenance department will install a gate at Whippoorwill Park to prevent lake access by cars and trucks. The "No Wake" sign that was requested has been purchased and will be installed in the spring

## **NEW BUSINESS**

**Motion No. 1** to approve the minutes of the December 8, 2012 meeting as presented. Motion Passed.

**Motion No. 2** to approve payment to our attorneys Kerr, Russell, & Weber for Invoices No. 404737 and 408526. Motion passed.

**Motion No. 3** to approve revision to Article II, Section 5-3 and the addition of Section 5-8 and Section 5-9 to the Forest Lake By-Laws. Motion passed.

**Motion No. 4** to approve funds for the purchase of Ox Roast raffle prizes. Motion passed.

**Motion No. 5** for the Ox Roast raffle license application to the State of Michigan. Motion passed.

**Motion No. 6** for funds for fish stocking for fiscal years 2013 and 2014. Motion passed.

**Motion No. 7** to approve payment for transmission repairs for the maintenance department pickup truck. Motion passed.

**Motion No. 8** for funds to replace the security camera system processor. Motion passed.

**Motion No. 9** to approve funds for two new camping cabins for the campground. Motion passed.

**FOREST LAKE BOARD OF DIRECTORS MEETING MINUTES SYNOPSIS  
MAY 11, 2013**

**DIRECTORS REPORTS**

**SECURITY REPORT (March & April 2013)**

A total of 2,426 vacant home inspections were completed during the last three months.

A total of 3,860 miles were driven patrolling our neighborhoods and doing home inspections.

There were a total of 4 assists performed by security for our residents.

Two of these assists were emergency runs for residents needing MMR treatment.

One complaint was filed regarding suspicious activity at a neighbor's home where two men were seen walking around with flashlights. No signs of an intruder were found.

**CAMPGROUND**

Building permits were pulled and Swanson's leveled the sites for the new camping cabins last week. The Cabins were placed on sites #6 and #8 on May 7<sup>th</sup>. The floor covering goes down this week along with the building of the bunks and electrical. We've had a steady stream of cars passing through checking out the camping cabins, so interest at the moment is quite high. The water is being tested in the campground and results should be back by the weekend. Electricity is now up and running also.

**BOAT DOCKS**

The "move and wait list" procedures have now taken place. We were able to accommodate at least 16 new renters from the wait list. Thank you to all on our list who try to wait so patiently for their name to reach the top. Boat ramp keys have arrived so launching your boats for the summer season should proceed smoothly. Please report any dock repair problems that come up during the season to maintenance or the office so every effort can be made to correct deficiencies as soon as possible.

Copies of "Michigan Boating Guide" are available in the office. Please pick up a copy and be familiar with rules. Please remember our maximum speed is 35 mph on our lake at any time. Safety is important to each of us! Enjoy our season with 2013 boating!

**DAM SAFETY**

The maintenance department has reworked the dam stop logs to replace deteriorated timbers and seals. The repairs have reduced leakage and should help to maintain the proper lake level during periods of extended dry weather. The next dam safety inspection will be required in 2015

**BUILDING PERMITS**

Building permits have been issued for one garage, one storage building, one shed, two camping cabins and one deck so far this year.

## **PERSONNEL**

Ed Lawrence, a retired police officer, has been hired as a part time security officer.

## **TREASURERS REPORT**

The Association is current with all of its financial obligations.

Annual Dues Notices have been sent out along with Dock Rental and Seasonal Campground Rental Forms. All were due and payable May 1<sup>st</sup>. If you have not received your notices, please contact the Office. For those who have paid their Dues, window stickers and passes have been mailed out.

Meetings with our accountant, Robertson & Carpenter, have been scheduled for the 4<sup>th</sup> quarter and the Annual Review in order to prepare for the Annual Financial Statement that will be available at the Annual Meeting in July. Forest Lake property owners can attend a meeting at 5:00 pm on June 19 at the Accountant's office if interested.

The Association is also scheduling an Audit to be done in August. The last one was done in 2007. The Finance Committee met last month to finalize the Budget for the Fiscal Year 2013-2014. We would like to thank the Finance Committee for their time and input.

## **MERCHANDISE REPORT**

The Spring/Summer Merchandise has been ordered and will be available by the end of this month. We have selections in all sizes from little size 2 up to 3X. All Forest Lake Merchandise will be displayed in the Clubhouse during the Memorial Weekend Craft Show. Items can also be viewed in the Office.

## **OFFICE REPORT**

The Office will be opened on Sundays from noon to 4:00 pm starting on Memorial weekend through Labor Day weekend. The Office Personnel are there to assist you. If for any reason you feel that further clarification is needed please get in contact with a Board Member. Our phone numbers are listed in the FLIP, on the FLIC, and can be obtained in the Office.

## **INSURANCE**

Next month is a busy month for our insurance. We have our Package Policy, which is the property and liability, our Umbrella Policy, which is additional liability, and the review and renewal of our Workers Compensation Policy.

## **LEGAL**

At this time we have approximately 1,022 property owners that have paid their dues and 270 have not. We will be sending out a letter to those who our delinquent stating they have 30 days to get their payment in.

## LIENS AND FORECLOSURES

Last month we went to court in Standish and received a judgment against 4 properties here at Forest Lake. Soon they will go to the sheriff sale held at the county building.

## FISH STOCKING

As already published in the FLIP the eight barrels have been placed for minnow habitat. On Monday April 29<sup>th</sup> 1,300 hybrid Bluegill were stocked in the lake. We are looking into spreading pellet feed in undisclosed locations during the summer months.

## WATER PATROL

Schedules are printed and ready for distribution. There are a few open dates left so if you are able to help out this summer please contact Ed Peters and we will be happy to add you to the schedule. We would also like to thank those who volunteered. We hope to make this a safe and happy summer at Forest Lake.

## ACTIVITIES REPORT

### Mark your Calendars:

- **Dinner Club** – Wednesday, May 15 – 6:00 PM @ Clubhouse - Don't forget to contact Geri or Dennis Paulson to be added to a calling list. The cook's need a head count to know how much food to prepare.
- **May 21** – Ladies Garden Tea - 1:00 @the Clubhouse. \$10.00 fee. Please sign up and pay in the office by May 17<sup>th</sup>. This is a special treat for the Ladies of the Lake.
- **Memorial Weekend Craft Show** - Friday, May 24 – 9:00 to 3:00 / Saturday, May 25 – 10:00 to 3:00 in Clubhouse
- **Memorial Weekend F.L. Annual Garage Sales** – May 24-26. Contact the Office if you'd like your address added to the maps for a \$5 fee. Maps will be available at the Office & entrances on the days of sales.
- **White Elephant Sales** – There will NOT be a White Elephant Sale this year as the Float committee has enough money for the next float for the West Branch Christmas Parade.
- **Pontoon Boat Tie Offs** – In order to attract those who Golf on Wednesday, the tie-offs are the last Tuesday of the Months of **June, July, Aug, Sept** – weather permitting. Meet at West End at 6:00PM. Bring snack to share and beverage. Call Dean Scott for more info @ 836-2263 / June 25, July 30, Aug 27, Sept 24.
- **Summer Picnics in the Park** – Wednesday June 19, 5:30. Bring a dish to pass, your meat to grill, place setting and beverage. Stay after to visit or play games. **Other dates:** July 17 & Aug 21. Carl and Bonnie Knapp will have the coffee and grill ready. Eat at 6:00.
- **Ice Crème' Social and Car Show** – July 6, 12:00-4:00 at the Clubhouse. To volunteer to help with this event please contact Geri or Dennis Paulson. Please note it is on SATURDAY this year.



- **Annual F.L. Board Meeting** - July 13 – If you can't attend in person, remember to return your vote forms to elect Board Members.
- **Ox Roast** – Saturday, July 13 – Tickets for meal must be purchased in advance. Volunteers are always needed and greatly appreciated for this event. Please contact Gary Jeffery @ 836-2603.
- **Bottle of Cheer** – Please donate bottles of Cheer for the card raffle held at the Ox Roast, to Gary Jeffery or Gerald Nowak by July 9
- **HIGHWAY PICKUP** – Thursday, July 18 – Meet 8:45 at Clubhouse. Call Di Judson for info 836-6175. Final pickup date for 2013 is Sept 26.
- **Calendar of Monthly Events for 2013 can be picked up in the office.**

**ALL EVENTS ARE SUBJECT TO CHANGE OR CANCELLATION!** Please watch the FLIC, Flyers, FLIP, Bulletin Board, FL Website and emails for updates. If you'd like to volunteer for "any" activity, old or new, please contact Paula Nowak @ 836-6111.

## **MAINTENANCE**

During this reporting period the maintenance department has spent much of its time cleaning and storing the winter equipment and putting the summer equipment to use preparing the buildings and grounds for warm weather activities. Some of the other jobs we were able to complete are as follows.

- The two projects that have accounted for a good part of our work load over the past two years have been finished. One is the renovation of the "A" section rental docks, and the other is the remodeling of the Campground bathhouse.
- The dam stop blocks were put in on April 15<sup>th</sup> and it only took two days for the water to get to summer level. The lake is ready for boat traffic and the beaches are ready for people to enjoy
- The early April ice storm caused many trees and branches to fall all over Forest Lake. It took the better part of a week to clean the debris from the lake and the grounds.
- The Campground will be ready on May 15<sup>th</sup> for the opening of this year's camping season.
- The beach house at Sand Hill Crane Park is up and running and will be available for use this coming week.
- New carpeting was installed on the deck and the side boards were replaced on the pontoon swim raft.

One of our upcoming projects will be to update the electrical system in the serving and B.B.Q. area of the main park. Another project we hope to complete this summer is the erosion control on the north side of the lake.

## **REFUSE**

Last Sunday we had an over flow of trash. We believe this was due to the driver not emptying the newly opened container from the previous week. The company was contacted and this should not happen in the future.

## **STORAGE**

The new 3 dollar yearly storage stickers are available at the office and should now be used. All owners with invalid or no stickers will be notified and given an opportunity to purchase stickers and place them on the stored items. If items are not identified the sheriff will be notified and the items will be towed away.

## **LAKE ECOLOGY**

Water samples will be pulled from the lake this week and tested. The permits for the erosion control are still valid until October and will not need to be reissued for this seasons work.

## **OLD BUSINESS**

A synopsis of the March meeting minutes will be added to the FLPOA web site after the minutes are officially approved at the May meeting. Thereafter the web site will be updated each time meeting minutes are officially approved at the subsequent meeting.

## **NEW BUSINESS**

**Motion No. 1** to approve the minutes of the March 9, 2013 meeting as presented. Motion Passed.

**Motion No. 2** to allocate funds for auditing of Forest Lake. Motion passed.

**Motion No. 3** to approve the Budget for Fiscal Year 2013-2014. Motion passed.

**Motion No. 4** to allocate funds for Swanson excavating work and grading required for the new camping cabins. Motion passed.

**Motion No. 5** to allocate funds for electrical updates to the park serving area. Motion passed.

The new playground equipment donated by Izzy and Annette Cipriano has been installed.

The Consumers Energy project to bring natural gas to Forest Lake has been placed on hold. The Board has contacted DTE to inquire about an alternate source of natural gas in the Skidway Lake area.

## **FOREST LAKE PROPERTY ANNUAL BOARD OF DIRECTORS MEETING MINUTES SYNOPSIS**

**JULY 13, 2013**

### **OWNERS QUORUM**

Article VI Section 4 of the By-Laws states: "The presence of fifty (50) members, either in person or by proxy, shall constitute a quorum for the transaction of business at an Annual Meeting".

### **PARLIMENTARY PROCEDURE**

The President did not receive any correspondence 90 days prior to the meeting date, therefore, according to Article VI Section 5 of the By-Laws, the Agenda will be set forth, unless motioned otherwise by a Board Member.

### **APPROVAL OF LAST ANNUAL BOD MEETING MINUTES DATED JULY 14, 2013**

**MOTION #1** made by Gary Schoenherr to approve the Minutes of the July 14, 2012 Annual Meeting. Seconded by Gary Judson. Correction was made to the spelling of Kevin Kaczmarek's last name on the agenda page. Motion passed.

**PURPOSE OF THE MEETING** – To elect four (4) candidates to the Board of Directors.

### **PRESIDENTS REPORT**

- I'd like to open with a with a big thank you to your standing Board of Directors for the many hours of work each and every one of them have put in over the last year. We've accomplished a number of goals that were set, before and during that period. A number of improvements have been completed in our parks, the campgrounds, maintenance buildings, our beaches and our docking facilities.
- A very big "Thank You" goes to Izzy and Annette Cipriano for their most generous donation to double the size of the Playscape that they donated two years ago! It's been a great hit with the kids this summer. Thank you both!
- Due to the millage renewal, Moffatt Township is continuing to spray for mosquitoes when test traps show positive counts of mosquitoes. They're also applying brine to our gravel roads when needed.
- As a public service to our entire community our Security Officer Kevin Kaczmarek has volunteered his time and talent to teach a hunter safety class for the boys and girls at Forest Lake and in Moffatt Township. Kevin is certified by the Michigan Department of Natural Resources to teach hunter safety. Information will be forthcoming shortly as to when the two-day class will be taught. Probably early to mid September.
- For anyone unaware, there was an ongoing study by Consumers Energy to bring natural gas into Forest Lake. After 18 months of communication and meetings between Consumers and the Forest Lake Board, Consumers decided it was too expensive of a project for them (approximately \$17 million to bring a high pressure line from just south

of Standish). After that meeting we learned that natural gas is also provided by DTE (previously Michigan Consolidated Gas). They're currently servicing Skidway Lake and West Branch. After several telephone conversations, we have a scheduled meeting with DTE for next week to discuss the possibility of piping natural gas to Forest Lake. Through our web site, the FLIP, the FLIC and our Saturday meetings your board will keep everyone posted on our progress.

- On behalf of the BOD I'd like to thank all our employees for the wonderful job they've done over the last year. Their dedication to the association has been outstanding. Also thank you to Tom Hunter for donating his time and expertise in helping to facilitate our computer and security system.
- I'd like to extend a very heartfelt and personal thank you to every one of you for your support and guidance over the last six years of my service as your president and director of security. It's been a privilege and a pleasure to serve the association in that capacity.
- Lastly, and very importantly, thanks to all of you who volunteer your time and talents when needed. Without volunteers our community would not be nearly as attractive or socially involved as it is today.

## **DIRECTORS REPORTS**

### **CAMPGROUND**

- The Bath house renovation project was completed this past year. Big Thanks to Gary Schoenherr and Maintenance team who worked diligently whenever time was available.
- Camping Cabins were set up on sites #6 & #8. These were purchased from Northstar Storage Barns in Mio and delivered early in May. Board members, maintenance and the office were able to handle the indoor/outdoor tasks in preparation for rental. They have been rented and look great. We hope our Forest Lake family and friends enjoy the rustic cabins as another choice from traditional tent camping.
- 26 seasonal campers have signed up this season which is one shy of last year. Our Holidays and Ox Roast weekends are always our busiest in the campground.
- The campground is one of our oldest public holdings. It was set up in the 70's for property owners to have a place to stay and enjoy Forest Lake and other outdoor activities after working on their new cottage or home. The campground is also the one in need of water and electrical upgrades in the near future.

### **BOAT DOCKS**

- This past year the south section of "A" docks were renovated and two rental docks in the Highlands were built. Maintenance worked on both projects during the winter and spring months. Our rental docks are an association asset and continual restorations are necessary to stay ahead of essential repairs.

- There are presently 381 boats registered on the lake; 123 rented boat docks and 12 names on the dock wait list. Dock assignments are all handled by the office. Remember to check our Forest lake website periodically @ [www.forestlakemi.org](http://www.forestlakemi.org).

## **TREASURERS REPORT**

The Association is current with all of it's financial obligations for the Fiscal year 2012-2013.

The Finance Committee met on Friday, May 31<sup>st</sup> in Rose City with our CPA, Robertson & Carpenter, for the 4<sup>th</sup> Quarter Review. Everything was found to be in order.

On Wednesday, June 19<sup>th</sup>, the Annual Financial Review was held at the CPA's Office. Board Members, Finance Committee Member (Joe Janiski), Office Manager and an Association Member (Carmen Peters) were present to ask any questions of our Accountants regarding the postings of income and expenses.

At the end of this month we will have an Audit done for Forest Lake. It's been 6 years since our last one. The previous Audit found everything in order and I expect this one will also.

There are copies of the Statement of Cash Receipts and Disbursements for the Fiscal Year 2012-2013 available today for anyone who would like one. If anyone has a question regarding finances, please contact me. My phone number is listed in the FLIP, on our WEB page, on channel 99 and in the Office.

At this time I would like to thank the Long Range Planning Committee, the Finance Committee and the Forest Lake Board of Directors for their committed volunteer dedication throughout the year.

## **OFFICE**

The Office is open 6 days a week, from 9am to 5:30pm to assist Association Members and visitors. From Memorial Day Week-end to Labor Day Week-end the Office is open on Sundays also from noon to 4pm.

The Office offers brochures, literature, listings, book sharing, faxing, copying, Wi-fi and a notary. Stop in, look around, and say "hello".

## **MERCHANDISE**

Summer Merchandise is now here. If you haven't had a chance to see it yet...it will be available under the Pavilion all day. Sizes range from Toddlers to 3x.

I would like to thank the Merchandise Committee...Sandy Falkenhagen, Gerrie Paulson and Sandy Potoczak for their help in choosing styles, colors and designs. A thank you goes to Linda Elkins also for doing our inventory.

## **LAKE ECOLOGY**

On June 26<sup>th</sup> Aquatic Nuisance was here and did a treatment on the lake for weed growth . Last summer we had to do a spot treatment on the lake and hopefully one treatment will keep the weeds down this year. On July 8<sup>th</sup> samples were collected and taken to the Central Michigan District Health Department and the results were great. We have a very healthy lake.

## **REFUSE**

Since Moffatt Township started charging people to dispose of their trash, as we suspected, we have seen an increase in our trash production . We have added another 8 yard dumpster to handle the extra trash . Other than holiday weekends this should take care of our needs . Additionally we are removing the roll off box which has not been dumped since 2011 and Waste Management has told us to use the regular dumpsters for building materials.

## **STORAGE**

The new \$3.00 storage stickers are in effect and most everyone has either purchased and applied the new stickers or has removed their items. People who have yet to do so are being contacted and advised of the new required stickers. So far this year we have had one unidentified stored item removed and impounded.

## **INSURANCE**

The total cost of Forest Lakes' insurance program for fiscal year 2012/2013 was slightly higher than the previous fiscal year. Our Auto-Owners Policy paid one small workers compensation claim last June.

## **LEGAL**

Our legal expense for the 2012/2013 fiscal year was slightly higher than last year. These expenses were for the processing liens and foreclosures.

## **LIENS AND FORECLOSURES**

Our attorney's Kerr, Russell & Weber sent out demand letters to multiple owners with outstanding balances as set forth in the master list provided by Forest Lake. The status of the defendants is as follows:

Five (5) have a Default Judgment of Foreclosure and Order of Sale by the Arenac County Circuit Court.

Six (6) executed a deed in lieu of foreclosure.

One (1) is in the process of negotiating a deed in lieu of foreclosure.

Three (3) paid their arrearage.

## **ACTIVITIES REPORT**

I've put copies of the activity calendar on the table and they're also available in the office. Don't forget you can read the FLIPs for complete info on the activities that have already taken place or what will be happening around the lake. They are available on our Forest Lake website [www.forestlakemi.org](http://www.forestlakemi.org) or in the office. If, you have any suggestions for new events or if you would like to help run any, please give me a call. We have had the same people running some events for some time and many would like to pass the hat to someone else. Some activities have been cancelled for lack of volunteers.

Remember, we have 6 activities that take place during the month every week, one of which occurs twice a week. One activity takes place twice a month. There are 2 that happen monthly. 25 events happen throughout the year on weekends. You can be as laid back or busy as you want to be. Again, without the help of volunteers, these activities would not be available to you. Some of those people that need to be recognized for their hard work are:

- Bob Hanson - Computer Club
- Chuck & Kathie Manning - Line Dancing
- Kathie Manning and Rexanna Jeffery - Exercise
- Paula and Chris Trembath - Euchre
- Bob Hanson - Bowling
- Ralph Cook - Golf
- Gary and Carol Kilgus - Craft Shows in May & September
- Carol Dauterman, Rexanna Jeffery, Bev Baumgart - Ladies Tea in May
- Di Judson and Michelle Foor - Highway Pickup
- Sam Dauterman and Tom Dimuro - Poker Run in January
- Vee Wieferman - Garden Club
- Kathie Coltman - Ice Crème Social
- Paula and Gerald Nowak - Christmas Morning Breakfast
- Bonnie and Carl Knapp - Picnic in the Park
- Gerri & Dennis Paulson - Dinner Club and Thanks to Trudy Redmond and Kathie Coltman for running it the past several years.
- Di Judson and Bev Baumgart - Welcoming Committee
- Paula Nowak - Dinner Night Out
- Dean Scott - Pontoon Tie Offs
- Alyce Oertel - White Elephant Sale
- Ralph Cook, Jim Fisher, Ray Brunzel and Carl Knapp are the "Coffee Crew" that provide Coffee & Donuts on Fridays.
- Rexanna Jeffery and Gail Whelan for decorating the fireplace room and the tree. Thanks to Gail Schoenherr for her past help.
- Gail Whelan who writes the "Forest Lake Historians" section for the FLIP
- Carol Dauterman and Mark Kuschyk who work so hard editing the FLIP
- Our maintenance crew for preparing the grounds for many events

Thanks to all of you and to those I may have overlooked. You are all TRULY appreciated!

We are still in need of a photographer for the events that happen around Forest Lake. If anyone is interested please contact me. For anyone taking pictures, if at all possible, we would like copies to post.

The Optimist Club in West Branch had their Camel Race event and 54 Forest Lakers were there to cheer on our "Duck Dynasty" entry. Many wore camouflage and carried duck calls. They received "Best Dressed" trophy. We are still looking into the suggestions for a wine tasting trip to Rose City, a boat ride on the AuSable River Queen, some sort of Casino day trip and a few others ideas. If you have any ideas, please let me know. Don't forget to watch the FLIP, FLIC, Bulletin Board and Emails for Activities and updates. Remember all events are subject to change cancelation. If you're not on my email list for Forest Lake events, please let me know so I can add you.

WATCH FOR: Poker Run, Super Bowl Party, Ice Fishing Contest, Kut the Scrap, Chick Flics, Garden Walk, Tailgate Sale and other returning or new activities for 2014.

### **FISH STOCKING**

On April 29, 2013 we stocked the lake with approximately 2,000 hybrid blue gill. From all reports from fishermen and women the lake is very active. Perch are getting bigger, blue gill are aggressive, bass are doing well and many are 17 inches long and larger. No pike have been reported. We are still looking into starting a feeding program for this summer and next year.

### **WATER PATROL**

I would like to start by expressing my heartfelt thanks to all the water patrol volunteers. You won't find any better volunteers than the Forest Lake volunteers. We had some scheduling changes this year and they were willing to give it a try. Hopefully next year we can make it better. We have had some problems identifying what watercraft belong to property owners or are being brought in from other communities. Next year it will be mandatory that all watercraft including canoes, row boats, kayaks, paddle boats, sail boats, etc. will need to be registered at the office. I would also like to thank you for the opportunity to serve on the Board of Directors.

### **MAINTENANCE REPORT**

The Forest Lake Maintenance Department is responsible for the 18 parks, 19 buildings and structures, a 330 acre lake with 117 rental boat wells, 4 day docks, 3 beaches, 2 swim rafts, numerous marker buoys, 2 boat launches, a campground with a bathhouse and 56 campsites, a baseball field, dam, spillway, dam road, the storage/dump area, 4 wells, 5 septic fields, a hiking trail, and a number of common areas. All of this is spread over about 2500 acres of land with 42 miles of roads. We also do the general and seasonal maintenance on two pickup trucks, two SUVs, one farm tractor, two garden tractors, a working barge and outboard motor, three trailers and numerous gas/electrically powered



tools. In the winter we keep our sidewalks and parking areas cleared of snow and spread salt on the busiest intersections, slippery corners and dangerous hills. We also have on the average a hundred snow plow club members that we service every season. To keep all of this neat, clean and in good working order we employ 4 people. Phil Shock is the Forman, and then there is Gerry Nowak who has been with us the longest, followed by Dan Mancani and our newest member, Mark Flaws. The diversity of this group enables us to limit the number of times we need to call in an outside contractor to do work for us, which helps to keep cost down.

Besides performing the day to day maintenance duties the following are some of the larger projects we were able to complete this past year.

1. The renovation to the campground bathhouse was completed. This was a time consuming and budget restricted job that had to be planned in phases over two winter seasons. Most of the utilities were updated and many of the plumbing and electrical fixtures were replaced. Windows and ventilation fans were added and both bathrooms were painted. This bathhouse is one of the older buildings in Forest Lake, and the renovation makes it a brighter more comfortable facility for our campers.
2. Another job that has been finished is the rebuilding of our section "A" rental docks. This project was also worked in phases over a period of two winters. The task consisted of completely replacing the original 13 docks, connecting walkways, and constructing two new docks and walkways. The docks were made longer and the boat wells made wider to accommodate larger boats. We also constructed 2 new docks in the Highlands park area. These provide an additional 4 rental boat wells.
3. A new electrical system was needed in our pump house. The old one was outdated and found to be improperly fused. A new service line, service panel, and three circuits were installed.
4. Another area that required our attention was the updating of the electrical system for the serving and B.B.Q area in the main park. Over the years several outlets and lights were added for use during certain events, particularly our yearly Ox Roast. The demand for electricity soon outweighed the supply available. In order to better accommodate this need a new system was installed. Maintenance employees assisted a local contractor install a new service line, distribution panel and the required outlets and lights. This system will safely and efficiently provide all the electrical power that is needed for the area.
5. There are 110 picnic tables placed in seven different parks or common areas throughout Forest Lake. There is a preventive maintenance program in place to help keep them in good repair. This winter we were able to service 30 tables. The repairs involved either sanding and painting, or the replacement of boards and hardware.
6. In the main beach area the pontoon swim raft received new carpeting on the deck and the side boards were replaced. Also, you will notice a new volleyball net on the beach.
7. There is an erosion control project on the north side of the lake that has been started. The work is being done by group of volunteers. The team was put together by Carl Knapp and the members of his working party are Ralph Cook, Bob Gomez, Gary Jeffery, Larry Joseph, Dennis Monsere and Ray Muzzin. There is about 400 feet of shoreline in this area that requires some attention. They have already placed over 200 feet of stone along this stretch. They hope to complete the work in this section and begin the work on the north shore before the end of the summer. Keep up the good work and thank you volunteers for your effort.

8. Another group of volunteers I would like thank at this time is the Garden Club. These are the people responsible for the planning, planting and caring for the flowers, bushes and beautiful arrangements you see throughout Forest Lake. They donate their time, effort and all the materials needed to keep these areas looking so nice. Thanks, to all of you, we appreciate your efforts.

## **SECURITY REPORT**

I'd like to begin by thanking our Security Staff for their commitment and dedication to Forest Lake and its residents. Without their efforts our community would not be the safe and enjoyable place to live that it is today. Thank you: Kevin Kaczmareck, Mike Vauris, Max Warden and Ed Lawrence. Mike, Max and Ed all joined our staff during the past year. "A thank you also goes to Keith Newberry who was on our staff until earlier this year. As we did last year, we've had a Beach Security Officer on our beach every Saturday, Sunday and holiday (weather permitting) patrolling our beach and main park. So far this summer we've only had one complaint of profanity. Security confronted the individuals and removed them from the area. We have 5 signs around our beach, and also one at the west end beach that states, "Beach is for residents and guests only" also stated on the signs is "Identification required on request".

Just a short summary of activities performed by our Security Staff this last year:

- 10,463 Inspections of vacant homes.
- 45 Assists to Forest Lake residents.
- 28 Complaints.
- 25,522 Miles driven through our subdivisions on general patrol.

Of the forty-five assists, twenty-one were 911 calls from MMR requesting our first response to calls for medical emergencies. Please remember that our parks, campgrounds and beaches are family areas. We have signs on the beach and at the pavilion parks listing behavior requirements. If you, your family members or guests witness a problem with language or behavior, please call security when it happens. Security needs your eyes and ears in our parks, on our beaches and throughout our neighborhood. Call us immediately whenever and wherever you witness a problem here at the Lake. You will remain anonymous. Once again, please remember that parking on the dam road requires either a current resident sticker or a current visitor's pass in the front window.

## **AUDIENCE COMMENTS:**

- 1) Will there be a pipe installed at the lake to be used by the fire department to pump water into their tanks? We needed one when there was a fire at the lake last fall.--not at this time.
- 2) How often are the campground dumpsters emptied?--weekly, during the summer months.

- 3) Has there been a change in our 'no wake' policy?--no, it is still requested that a 'no wake' be from 8pm to 9am.
- 4) Is Real Estate 'up' or 'down' at the lake?--picking up.
- 5) How many maintenance employees are there? They seem to work extremely hard. Consider raises. Same for security.--there are four part-time maintenance employees.
- 6) Has the Association thought of a raffle hunt on common ground?--we don't think that would be a good idea.
- 7) Put in more biking and hiking trails thru common property. Put something on dirt roads to cut down on dust.--no more trails are planned at this time. We do put dust control on the dirt road into the campground and dump area. All other roads are county roads.
- 8) Where are dogs allowed to go in the lake?--not on the beach areas.
- 9) When will forest lake have an 'Independent' Audit?--one is planned for the end of July 2013.
- 10) What was the total cost of the camping cabins?--as of today approx. \$14,800.00.
- 11) Since when do we use designated funds (clubhouse renovation funds) for undesignated purposes (Ox Roast)?--there was no 'designated funds' used for the Ox Roast. Five \$20.00 Merchandise Gift Certificates were given to the Ox Roast in place of the \$100.00 that was given in the past from the Dinner Club.

**VOTING COMMITTEE:** Forest Lake members Anne Burkel and Deb Schlater, along with office personnel Mark Kuschyk and Linda Elkins.

**ELECTION RESULTS:** Gary Jeffery 362, Gary Judson 370, Sam Dautermann 348, Carmen Peters 259, Curtis Brown 342.

## **FOREST LAKE BOARD OF DIRECTORS MEETING MINUTES SYNOPSIS**

**AUGUST 10, 2013**

### **DIRECTORS REPORTS**

#### **INSURANCE**

In June we received and paid our insurance bill. The bill was a discounted amount if paid in full that covers our tailored protection policy, our commercial umbrella policy, and our workers compensation policy.

#### **SECURITY REPORT (For the months of May, June & July 2013)**

A total of 1,688 vacant home inspections were completed during the last three months. A total of 3,860 miles were driven patrolling our neighborhoods and doing home inspections. There were a total of 48 assists performed by security for our residents. Ten of these assists were emergency runs for residents needing MMR treatment.

In May one complaint was for an aggressive dog, a second for a stolen lock and chain from Whippoorwill Park gate and the third was for 4 wheelers at the Highlands Park.

In June complaints were for slashed tires at a home on Deepwood, a car load of teenagers harassing younger children on the playscape in the park, a barking dog on South Forest Lake Drive, theft of life jackets from a residents boat slip on South Forest Lake Drive, four male teens using profanity and racial slurs on our beach and a resident that stated they had a shotgun and a rifle stolen from their garage. The next day they contacted us and said they had found the missing weapons.

In July one complaint was that a Forest Lake resident spun his tires at Turtle Park causing damage to a parked car including broken windows. The Sheriff was called and the resident was cited for the infraction. Complaints were also filed for two broken windows on a home on Buffalo Trail, two males using profanity on the beach (alcohol was involved), four males fighting on the beach (alcohol was involved) and a hit and run accident where a white vehicle struck a parked pickup truck on South Forest Lake Drive at approximately 12:30 am then sped off and a pit bull type of dog aggressively approached a resident on Wolverine Trail growling and showing its teeth. Owner was contacted and advised of Michigan leach law which states all dogs off their owners property must be on a leach at all times.

#### **BUILDING PERMITS**

Last year a total of eight permits were issued with one new home constructed. This year ten permits have been issued for garages, sheds, home additions and the camping cabins.

## **DAM SAFETY**

The maintenance department repair work on the dam stop logs and plenty of rain has made it easier to keep the lake at the proper level this season. The level has been relatively constant, at or slightly above the design level, with consistent flow out of the dam since the lake was filled in the spring. High level conditions occurred only for a few days early in the season and the level was the lowest late in July.

## **PERSONNEL**

Anthony Hamilton has resigned his maintenance department position and Mark Flaws was hired as his replacement.

## **TREASURERS REPORT**

The Association is current with all of its financial obligations. An Audit was completed on August 1<sup>st</sup>. The last Audit was done in 2007 at which time everything was found to be in order. Next month the Finance Committee will meet and look over the 2<sup>nd</sup> quarter earnings and expenses to compare them with our Budget for this fiscal year.

## **MERCHANDISE**

The Merchandise Committee met this past week to choose fall and winter items, color choices and designs. Orders have been placed and we will have the new items available at the Labor Day Week-end Craft Show and then daily in the Office. There is still Summer Merchandise for your selection along with the new 18 month Forest Lake Calendars and restocking of the Forest Lake Cook Book.

## **OFFICE**

The Office will return to its 6 day operation following the Labor Day Week-end.

## **LEGAL**

A motion will be made during the business portion of the meeting to pay Kerr, Russell and Weber for recent invoices.

## **LIENS AND FORECLOSURES**

On July 26th a Property Sale thru the Sheriff Dept. was held at the County Building in Standish and there were 5 properties in the Forest Lake Association in the sale. There were no Bids on any of the properties.

## **WATER PATROL**

There have been no issues within the last month at the boat launch gates. I would like to remind all boaters when you are launching your boat or taking your boat out please lock the gate behind you.

## **FISH STOCKING**

There is nothing to report in regards to fish stocking at this time, but when talking to Ed Peters (former Director of fish stocking) he stated that the fishing is very good this summer.

## **LAKE ECOLOGY**

The treatment of the lake for weed control seems to be working better than last year. Hopefully we will not need a second treatment this year. Also maintenance is planning on doing some additional erosion control so a new permit is being applied for.

## **REFUSE**

Our trash production has been fairly large so far this summer. Thanks go out to the maintenance people for compacting the loads with the backhoe. Also big thanks to Annie and Ken for getting the dumpsters stacked as high as possible. Summer vacationers should start to wind down with kids returning to school soon. This should help with amount of trash taken in.

## **STORAGE AREA**

We still have some items in the storage area that are not tagged with the new yearly stickers most of which are not listening to their phone messages or returning my calls. We have impounded items already and more could soon follow. Thanks to maintenance for removing some downed limbs from a trailer before it got worse.

## **CAMPGROUND**

The campground is being used more frequently than last year. I've talked to a number of our cabin renters and the feedback has been very encouraging. We do get suggestions which are always good for ideas and comments too about considering adding a couple more cabins. Screen doors were installed by our maintenance employees on both cabins along with an outdoor electrical outlet on each deck. Six replacement fire rings have also been ordered this season. There have been some requests for additional camping after the season closes (October 15<sup>th</sup>), and I will be making a motion today to increase the daily rental rate to \$15.00 to help cover the electrical usage for heaters that hunters often bring along. We do ask that these are used conservatively. There will be a porta-poti and no water available as in the past, until December 31<sup>st</sup>.

## **BOAT DOCKS**

We've have one problem with the North side Boat ramp area. Some Forest Lake residents with keys have been leaving the gate unlocked after putting boats in or out on weekends. Security will be monitoring the ramp more frequently so the problem can be corrected. We ask residents to please be aware of locking up the gate after boat ramp usage.

## **ACTIVITY REPORT**

Thanks to those that have been sharing photos on the boards of events. Don't forget to check out or add photos to the drop box of Forest Lake photos online. You can call Terri Fisher to be added. We might need an editor for the FLIP, please contact Paula if interested.

**TBA:** Dinner Night Out, Halloween, Christmas Boutique,

**Note:** Bowling returns in September / Line Dancing returns in October

All Activities are subject to change and cancelation. Please watch the FLIC, FLIP, Bulletin Board and Emails for updates regarding all activities. Make sure I have your correct email address if you want to continue receiving updates. New Ideas for activities are welcome and Volunteers are always appreciated.

## **MAINTENANCE REPORT**

Since the last board meeting in May the maintenance department has spent a large portion of its time keeping up with the lawn mowing and grounds keeping. The following completed projects are in addition to those already reported in the latest edition of the F.L.I.P.

- We did an oil change, lube, and tire rotation on all four of our vehicles. The spark plugs were also changed in one of the security vehicles.
- The farm tractor also received some maintenance. Fluids and filters were replaced and a loose hydraulic fitting was found and repaired.
- In the campground we have relocated several electrical hookups for our seasonal campers. This move was done to eliminate the possibility of hitting their cords when cutting grass.
- Many of the signs throughout Forest Lake have been repaired and painted as needed. Also, you may have noticed some new signs at the entrances that indicate upcoming events such as the Craft shows, park picnics and others activities. We provided the materials but the construction was done by Gerry Nowak on his own time. Thank you Gerry for volunteering your time and talent on this project.
- We are working on the installation of new ventilation fans in the beach bathrooms located on the west side of the clubhouse.
- The erosion control project on the north side of the lake is moving along well. The volunteers have begun placing rocks on the next 100 ft. of shore line. Thank you again for your continued effort.
- We are doing some repair work on the merry-go-round from Whippoorwill Park. The ball bearings froze to the shaft so they are being replaced.
- In the campground, we installed screen doors on the camping cabins.

## **NEW BUSINESS**

**Motion No. 1** by Catherine Brown/Kuba, and seconded by Sam Dautermann, to approve the minutes of the May 11, 2013 meeting as presented. Motion passed 9-0.

**Motion No. 2** by Gary Judson, and seconded by Dennis Monsere, to adjust the campground rate for the period October 15<sup>th</sup> through April 30<sup>th</sup>. Motion passed 7-2. Directors Larry Hunt and Curtis Brown voted No.

**Motion No. 3** by Curtis Brown, and seconded by Larry Hunt, for payment of legal fees to Kerr, Russell and Weber for invoices 413345, 415137 and 417292. Motion passed 9-0.

#### **AUDIENCE COMMENTS AND RESPONSE FROM BOARD OF DIRECTORS**

Members questioned the DNR requirement for fishing licenses at Forest Lake since the lake is private. The Board will check with the DNR to see if Forest Lake is classified as a private lake and then fishing licenses would not be required.



## **FOREST LAKE BOARD OF DIRECTORS MEETING MINUTE SYNOPSIS**

**OCTOBER 12, 2013**

### **DIRECTORS REPORTS**

#### **INSURANCE**

We received our D&O liability policy bill from the Walker Agency.

#### **SECURITY REPORT (August and September 2013)**

A total of 1,020 vacant home inspections were completed during the last two months. A total of 2,459 miles were driven patrolling our neighborhoods and doing home inspections. There were a total of 25 assists performed by security for our residents. Seven of these assists were emergency runs for residents needing MMR treatment.

Complaints and incidents during this period include four wheelers damaging private property, possible hunters on private property, feral cat bite, antlers broken off a decorative deer in a residents yard, verbal altercation at the west end boat ramp, injury of a canoer on the Rifle River, altercation at the beach, attempted abduction of a five year old boy in the campground by a resident on Cranberry Drive, boating incident where a boat pulling tubes passed close by fishermen, dog attacked by two other uncontrolled dogs, two deer/car accidents, two trucks damaged on South Forest Lake Drive by keying, suspicious activity at a foreclosed home, cooler stolen and noise incident at the campground.

#### **DAM SAFETY**

The lake level has been relatively constant this summer with minimal flow over the dam due to the long dry spell in July and August. The dam has started overflowing recently as a result of wet weather the first week of October. The lowering of the lake level is scheduled for the end of October.

#### **PERSONNEL**

There have been no personnel changes since the August meeting.

#### **BUILDING PERMITS**

Last year a total of eight building permits were issued with one new home constructed. So far this year fourteen permits have been issued for garages, sheds, home additions, the camping cabins and one new home.

#### **TREASURER'S REPORT**

The association is current with all of its financial obligations.

I will be scheduling a Finance Committee Meeting in the next couple of weeks to compare the Fiscal Budget with the end of the second quarter figures.

The Audit Report has been received by the Association. Everything is found to be in order.

#### **OFFICE**

The office is running smoothly at this time.

#### **MERCHANDISE**

There is still a nice selection of summer, fall and winter clothing available in the Office. More ladies and children's sweatshirts will be ordered this month. Forest Lake Calendars and Cook Books are great gift ideas for Christmas.

#### **LIENS AND FORECLOSURES**

On October 21, 2013 there will be liens filed on 20 property owners that are delinquent on their dues.

#### **LEGAL**

I will be posting a proposed change in the by-laws in Article VII Sec. 12 #8a to change the wording from "old business" to "unfinished business". A motion will be made at the December meeting to accept the change in the wording. At the next business meeting I will make a motion to pay Kerr, Russell and Weber for invoice # 418347 and invoice # 419868.

#### **FISH STOCKING**

There is no activity to report at this time.

#### **WATER PATROL**

There is no activity to report at this time.

#### **LAKE ECOLOGY**

Thankfully we were able to make it through this summer with only one treatment to the lake for weed control. This saved us a considerable amount of money. Some erosion control will be worked on after the lake is lowered. Remember Oct. 31, 2013 is when the lake will start to lower.

#### **REFUSE**

With summer coming to an end our trash is steadily dropping. We have locked one of the dumpsters at the campground already and the second one will be locked when the campground is closed for the season. The dumpsters at the storage area are being monitored

and some will be locked for the winter accordingly. This will save us money on our trash disposal.

## **STORAGE**

I have personally talked to all but five of the owners that have left items unregistered and/or untagged in the storage area. A few have chosen to remove their items while others have either come in to the office or are sending the fees to the office at which time the items will be stickered. There are four items left abandoned and will be towed away and impounded.

## **CAMPGROUND**

Our 2013 camping period was a successful season. Seasonal and weekend camping remained steady and the cabins were rented for 45 nights by 18 individual renters.

Reminders for fall/winter camping:

- ❖ Water and electrical are disconnected October 15<sup>th</sup>. The bath house is also closed for the season. A porta-pot is on the grounds for fall use. Electrical service shall be available at the rate of \$15.00 per day/night. All electrical connections must be disconnected when the unit is not occupied.
- ❖ If you plan to camp you must call the office in advance.
- ❖ Members may occupy their stored trailer or camper without charge when providing their own source of power.

Thank you to all our campers for respecting our procedures and rules for an enjoyable season.

## **BOAT DOCKS**

All docks were rented this year including the four new docks in the Highlands. Mark and Linda were able to work through our wait list in early May and ended the season with a fresh list for spring 2014. Both Ringneck and the West End docks will be examined for maintenance or replacement as needed once the lake is lowered.

The rental docks and campground are both income assets for Forest Lake which considerably help meet our yearly balanced budget. Annual dues go a long way but not nearly far enough.

## **ACTIVITIES REPORT**

- Dec. 18<sup>th</sup> – Christmas Dinner - 6:00 – Advance ticket sales
- Dec. 25<sup>th</sup> - Christmas Breakfast with Gerald & Paula Nowak – If you're spending Christmas morning alone come to the Clubhouse between 8:00 – 11:00 for breakfast. Also featuring "made on the spot Belgium waffles" by Ralph and Sue Cook.
- Dec. 31<sup>st</sup> – Bonfire on the Beach and New Year's Eve gathering in the clubhouse begins at 9:00 PM.
- Jan. 15<sup>th</sup> – Dinner Club – 6:00 - Soup and Sandwich
- Winter Poker Run has been cancelled in lieu of a Spring Easter Egg Hunt Poker Run, Saturday, April 12<sup>th</sup>, 3:30
- Feb. 2<sup>nd</sup> – Super Bowl Party in the Clubhouse - TBA

If you take photos of events, please share a couple with Forest Lake. You can post them on the bulletin board in the clubhouse or leave a couple in the office to be used for the FLIP.

All events are subject to changes and or cancellations. Please watch the Bulletin Board, FLIC, or emails for them. If you would like to be added to the events email list, provide me with your email.

## **MAINTENANCE REPORT**

I am happy to report that the erosion control project on the north shore of the lake has been completed. This summer the group of volunteers, after many hours of hard work, was finally able to set the last rock in place. In all, they were able to protect about 400 feet of shore line from erosion.

In the maintenance department it has been business as usual. We have been removing dead and dying trees from a few areas. Several were removed from around the clubhouse. They were either dying or had become too large and grown too close to the building. We also removed some from the main park and trimmed others that had low hanging branches. Most of the dead trees were oaks that we found were dying from the inside out. A property owner informed me that they called an expert in to look at their large old oak because leaves were dying and falling off. They were told that a disease known as "Oak Wilt" was moving through the area. The symptoms are leaves that look like they are wilting and fall off prematurely. The tree tries to help by sending too much sap to the affected area which clogs the veins, causing the tree to die from the inside out. I would like to thank the garden club for the six trees that they donated again this year. They will help to replace some of the ones that were removed. The donated trees have been placed in areas that will provide some needed shade in the future.

On Bryan's Hiking Trail we did a little maintenance and clean-up. In the parking area we put down some gravel in low spots and leveled the lot. At the entrance additional sections of fencing were added and "No Wheeled Vehicles" signs were posted to help preserve it as a hiking trail. The heavy rains that we had this summer washed part of the trail away where the creek crosses. We installed two larger culverts there to help prevent any further wash-out.

The following are other projects that were completed:

- The clubhouse received some minor repairs on the east outside wall and the bottom boards were painted. We also built and installed new flower boxes below two windows on the north wall.
- We have begun prepping the outside of the campground bathhouse for paint. Besides the normal sanding and scrapping a few of the bottom boards were replaced.

- A new drain was installed between the parking lot and the sidewalk leading to the clubhouse.
- Most of the old playground equipment in the Main Park and campground received a couple coats of paint.
- The playhouse in the main park received a new roof and a bit of clean-up.
- We have buried three electrical service lines going to seasonal camp sites.

My plan of action for the fall is to complete some much needed work on the rental house. Our focus will be to cover the old and deteriorating siding with vinyl, replace an entry door, storm door, and front window. As most of you know this is a forty year old building and we have patched and repaired the old siding several times in the past. Both of the doors and the window are worn out and leak cold air. At our next business meeting I will be making a motion to allocate the funds to do the above mentioned work.

We will be accepting applications for snow plowing again this year. The cost of snow removal and the type of services will remain the same as last year. If you are interested in this service, please fill out the form that can be found in the office and on the Forest Lake Web site. We would appreciate it if you could mail your completed form before the end of November. Your cooperation will help us to prepare our plowing routes in time for the first snow. Be sure to include your check and mark the appropriate box for service on the application. We look forward to providing another year of snow removal to the Forest Lake community.

### **BUSINESS CONDUCTED AT A SPECIAL MEETING OCTOBER 17, 2013**

The following business was conducted at a special meeting since a quorum was not available at the regular meeting:

**Motion No. 1** to approve the minutes of the August 10, 2013 meeting as presented. Motion passed 8-0.

**Motion No. 2** to approve the minutes of the July 13, 2013 meeting as presented. Motion passed 8-0.

**Motion No. 3** to approve Attorney Invoices No. 419868 and No. 418347 for Legal Services. Motion passed 8-0.

**Motion No. 4** to approve an amount for siding, doors and a front window for the rental house. Motion passed 8-0.

**Motion No. 5** to approve payment to the Walker Agency for our D & O Insurance Policy No. EPP9424653. Motion passed 8-0.

**FOREST LAKE BOARD OF DIRECTORS MEETING MINUTE SYNOPSIS  
DECEMBER 14, 2013**

**DIRECTORS REPORTS**

**INSURANCE**

This month we received and paid our auto insurance bill from the Walker Agency. This is an annual bill from December 2013 to December 2014.

**SECURITY REPORT (October & November 2013)**

A total of 1,950 vacant home inspections were completed during the last two months. A total of 4,813 miles were driven patrolling our neighborhoods and doing home inspections. There were a total of 8 assists performed by security for our residents. All of these assists were emergency runs for residents needing MMR treatment.

Complaints included a GPS unit stolen from an unlocked vehicle, inverter box stolen from an unlocked vehicle and a mailbox knocked down by a vehicle.

**DAM SAFETY**

The lake level was lowered on schedule at the end of October. The boards on the south side are stored on the grating as in the past. This year the boards on the north side are blocked up and stored in the grooves to reduce the load on the grating.

**PERSONNEL**

Mark Flaws has resigned his position in the maintenance department and a replacement will be hired next spring when the work load increases.

**BUILDING PERMITS**

This year the building activity was slightly greater than last year with fourteen permits issued for garages, sheds, home additions, the camping cabins and one new home.

**TREASURER'S REPORT**

The Association is current with all of its financial obligations. The Finance Committee will be meeting in February to go over the status of the current budget and start to prepare the budget for the next fiscal year.

## **MERCHANDISE**

There is still a nice selection of Forest Lake Merchandise available to purchase. Hooded pullover and zip up sweatshirts would make a nice Christmas gift. There are still plenty of tote bags to wrap or carry your presents in and they wash up wonderfully.

## **OFFICE**

The Office is open for six days a week with staff to help our property owners and visitors.

## **LEGAL, LIENS & FORECLOSURES**

I will be making two motions today during the business portion of the meeting. The first motion will be for the approval of legal payments between December 15, 2013 and the next business meeting March, 2014 due to no business meetings scheduled between now and March, 2014. The second motion will be to change the words "Old Business" to "Unfinished Business" in Article VII, Section 12, No. 8A of the Forest Lake Bylaws.

## **WATER PATROL AND FISH STOCKING**

No report at this time.

## **LAKE ECOLOGY**

Directors Jeffery and Schoenherr and I recently surveyed the west side of Whippoorwill parks water front and decided on a plan of erosion control for the area. This will be done while the lake level is down.

## **REFUSE**

The trailer at the dump site is intended for cardboard only. Please empty and break down all boxes before throwing them in the trailer. We are getting things other than cardboard and then we have to double handle the materials.

## **STORAGE**

Due to constantly changing items in the storage area we are monitoring it frequently. Please place storage stickers where they can be easily seen. Also if you have your boat shrink wrapped put the storage number on it in permanent marker.

## **CAMPGROUND**

The campground will close on December 31<sup>st</sup>. May 15 is opening day for next year's season. The office will continue to use a charge card system for camping or cabin reservations for 2014 which worked out well for deposits, returns and 2013 camping payments. Members may call the office for cabin or campground reservations once your dates are known. Linda has accepted some reservations already for the 2014 summer.

A few trees close to infringing the septic system are being considered for removal during the winter months.

## **BOAT DOCKS**

The lake has been lowered and this is the time the docks are checked for needed repairs. Dock renovations have taken priority the last few years so the anticipation is for minor work this winter. Our DNR permit for renovation work is valid through 2015.

## **ACTIVITIES REPORT**

Thanks to those that donated Christmas Placemats for Meals on Wheels. This was in lieu of a decorating contest. We collected 40.

The Poker Run usually held in February has been moved to April 26<sup>th</sup>.

It would be appreciated if anyone taking pics at any events share them. They can be used on bulletin board and in the FLIP.

Please watch the FLIC, Bulletin Board and Emails for updates regarding all events. Events are subject to change and cancellation. If you want to be notified of events and or changes, please make sure I have your email address.

## **MAINTENANCE REPORT**

Since our last meeting the Maintenance Department has made the transition from performing warm weather tasks to preparing and performing cold weather tasks. The lake has been lowered to its winter level and all of the markers, buoys and rafts have been stored for the winter. The snow plows and snow blower have been checked, mounted and put into service. Both the West end and campground facilities have been closed and winterized.

Our Massey Ferguson tractor received some major repairs. The ability to correctly operate the bucket was lost. It could not be raised or lowered in its normal manner. The operating motion became hesitant and jerky or would not move at all. During our attempt to diagnose the problem metal shavings and a loose ball bearing were found in the hydraulic filter and drain pan. The tractor was taken to the repair facility. They found considerable damage in the front differential. Gears were worn and cracked and bearings were broken. The damage was repaired. They also installed a



lift kit which gives the hydraulic system an up graded pump and an additional line that helps to relieve pressure in certain parts of the system. The repairs were costly but deemed necessary. I will be making a motion to allocate the funds for the repairs. I will also be making a motion to allocate funds to buy new tires for our blue GMC pickup truck. The tires on the vehicle are worn down to the point that they need replacing. This year we have approximately 100 members in the snow plow club. We have pushed snow twice so far this season. The county has provided us with salt again, which we use in certain areas throughout Forest Lake.

Some of the tasks we have accomplished during this reporting period are as follows:

- We are close to completing the installation of new vinyl siding on the rental house. We are waiting on material that will be used to trim around the newly installed picture window and a gutter for over the front door. We also replaced the broken and crumbling cement porches and steps on the side and front of the building. The new ones were built with treated lumber. We also replaced both entry doors.
- Preventive maintenance and some minor repairs have been performed on our service vehicles. Tire rotation was done on all four vehicles. The battery in the tan security vehicle was replaced. The tailgate handle and guard was replaced on the white pickup truck. On the blue pickup we replaced a door handle, repaired a hole in the floor of the cab, replaced the windshield washer water reservoir and did a minor engine tune-up.
- We painted and made some minor repairs to the outside of the campground bathhouse.
- We have buried three more electrical service lines going to seasonal camp sites.
- New ventilation fans have been installed in the clubhouse beach side bathrooms.
- Several picnic tables and signs have been repaired and painted.

There are a couple of projects we hope to be able to complete this winter. The first is to give the two bathrooms in the clubhouse dining area a facelift. They need a coat of paint and some updates to the plumbing systems, and the floor in the men's room needs to be recovered. The second project will be to make repairs as needed to the docks at Ring Neck Park.

## **READING OF PREVIOUS MINUTES**

**Motion No. 1** by Cathy Brown/Kuba, and seconded by Sam Dautermann, to approve the minutes of the October 17, 2013 meeting as presented. Motion passed 9-0.

## **NEW BUSINESS**

**Motion No. 2** by Curtis Brown, and seconded by Cathy Brown/Kuba, to approve an amount for payment of legal fees between December 15, 2013 and the next business meeting in March, 2014. Motion passed 9-0.

**Motion No. 3** by Curtis Brown, and seconded by Larry Hunt, to change "Old Business" to "Unfinished Business" in Article VII, Section 12, No. 8A in the Forest Lake Bylaws. Motion passed 9-0.

**Motion No. 4** by Gary Schoenherr, and seconded by Gary Judson, for payment for repairs to the Forest Lake Maintenance Department Massey Ferguson tractor. Motion passed 9-0.

**Motion No. 5** by Gary Schoenherr, and seconded by Sam Dautermann, to approve an amount for new tires for the Forest Lake Maintenance Department blue pickup truck. Motion passed 9-0.

#### **AUDIENCE COMMENTS AND RESPONSE FROM BOARD OF DIRECTORS**

It was suggested that the Board of Directors might want to consider logging some of Forest Lake common ground parcels. Logging would clear out dead trees, enhance new growth and provide a source of income. The Board will consider future logging. Bill Roth will prepare an article for the FLIP describing a proposed DNR Adopt a Forest Program for the Arenac County area. The program requires volunteers to remove debris dumped illegally on State Land.

A question was raised regarding the poor condition of North Forest Lake Drive in Clayton Township. The Board suggested that a group of concerned Forest Lake residents could consider attending a Clayton Township board meeting or calling the Arenac County road Commission to complain.